



BUNGAY TOWN COUNCIL

Town Councillors are hereby summoned, and members of the public and press warmly invited to attend the Bungay Town Council Meeting on Thursday 18 August 2022, 7:00 pm at

The Riverside Centre, The Staithe, Staithe Road, Bungay NR35 1BF.

Members of the public and press can view and take part in this meeting using the following link:

<https://us02web.zoom.us/j/82050330671>

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

AGENDA

1. **To receive and accept apologies for absence:** for consideration.
2. **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **To approve the minutes outstanding:** To approve the minutes of the Town Council Meeting held on the 15 July 2022.
4. **Public Forum: Meeting closed for public participation.**
Members of the public are invited to give their views on Town affairs at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Town Council meeting itself.
5. **Town Mayor Reports:**
To receive the Mayor's Report from Town Councillor A. Dawes – for Information.
6. **County and District Councillor Reports:**
 - a. To receive the reports from County & District Councillors J. Cloke & District Councillor D. Ritchie
 - b. To receive the June Bulletin for the East Suffolk Leader – Steve Gallant – for information.
7. **Town Council's Aims:** To consider revised aims of the Town Council
8. **Council Committee Structure:** To receive report and consider revised Committee Structure

9. Financial Reports:

- a. To note the Bank Reconciliation to 31 July 2022.
- b. To note the statement of the accounts to 31 July 2022.
- c. To approve payments due on 18 July 2022 – for acceptance and approval.

10. Minutes from Committees: for Information.

- a. Planning, Environment & Highways
- b. Resources Committee.

11. To consider recommendations from Committees:

- a. Employment Committee – To receive report and consider the revised staffing structure.
- b. Resources Committee – To receive report and request in year budget changes.
- c. Planning Committee – To receive report and consider paper on highways issues.

12. Bungay Christmas Lights: To receive a report and agree measures to ensure the success of the Christmas lights.

13. To receive Written Reports from Bungay Town Council Working Groups – for information.

- a. Annis Hill Green Working Group
- b. Asset Working Group – no meeting
- c. Tourism & Heritage Working Group
- d. Emergency Planning Working Group
- e. Jubilee Working Group
- f. Bungay Neighbourhood Development Plan
- g. Bungay Old Cemetery Working Group

14. To receive written reports from Town Council Representative on outside bodies – for information.

15. To consider correspondence received.

16. Next Town Council Meeting: 15 September 2022 - for Information.

Rosalind Barnett

Friday, 12 August 2022,

Rosalind Barnett, Town Clerk, Bungay Town Council, 1a Broad Street, NR35 1EE, Tel 01986 894236