



# BUNGAY TOWN COUNCIL

Minutes of the **Grounds, Properties & Amenities Meeting** held on Thursday 12<sup>TH</sup> December 2019 at 7.00 pm  
at the Riverside Centre, The Staithe, Bungay.

Members:

Cllr. M Lincoln (ML) (Chair)	Cllr. J Adams (JA)	Cllr. J. Blowers O'Neill (JBO'N)	Cllr. S Collins (SC)
Cllr. M Atterwill (MA) (Vice Chair)	Cllr. J Cloke (JC)	Cllr. B. Prior (BP)	Cllr. P Love (PL)

Also present was Emma Beese (EB), Bungay Assistant Town Clerk. No members of the public were present.

GPAC-038      **Apologies for absence:** To receive any apologies for absence.

2019/2020      **It was proposed by JA, seconded by BP and unanimously resolved to accept apologies from ML, SC and JBO'N.**

GPAC-039      **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting

2019/2020

**None were declared.**

GPAC-040      **Public Forum:** Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chairman, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.

2019/2020

**There were no members of the public present.**

GPAC-041      **Minutes of the previous meeting:**

2019/2020      **To approve the minutes of the Grounds, Premises & Amenities Committee Meeting held on 14<sup>th</sup> November: for consideration.**

The minutes of the Grounds, Premises & Amenities Committee Meeting of 14<sup>th</sup> November were presented for approval. **It was proposed by MA, seconded by BP and unanimously RESOLVED to accept the minutes and they were duly signed by the Chairman (MA).**

GPAC-042      **Election of new committee member**

**It was proposed by JA, seconded by JC and unanimously resolved that Cllr. Phil Love should serve on this Committee.**

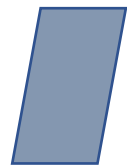
GPAC-043      **Skateboard park – for consideration**

2019/2020      Councillors discussed the issues with the skateboard park, specifically the extensive repairs required to both the structure and the tarmac as well as continuous damage caused by vandalism. Following this discussion where a number of different options were discussed, **it was proposed by BP, seconded by JC and unanimously resolved that the Council should take this matter to the press, with clarification given that due to the high re-building costs and constant issues with vandalism, the Council would have to take the regrettable decision to permanently close and clear the skatepark unless members of the public come forward with fundraising ideas to renew the site.**

EB to check land registration and any caveats within the original funding application.

Signed \_\_\_\_\_

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Date \_\_\_\_\_



GPAC-044 **Riverside update – for consideration**

2019/2020 Having received suggestions and proposed costings for remedial works to the fencing at the rear of the Riverside Centre, **it was proposed by BP, seconded by JC and unanimously resolved that additional investigations should be carried out into the option of using reinforced steel mesh as a permanent and cost-effective method of safely securing the decking area.** Details will be brought back to the January meeting.

GPAC-045 **Budgets for 2020/21 – for consideration**

2019/2020 Having discussed appropriate methods of exiting the Riverside building in the event of a fire and the implications in terms of training for both the Town Council and hirers of the building, **it was proposed by JA, seconded by BP and unanimously resolved that the Fire Inspector should be contacted for definitive advice with the results being brought back to the January meeting.**

Regarding other budgetary considerations, EB will seek costs for 2 additional ‘finger-posts’. In addition, a figure of £200 will be considered for potential skip requirements on the allotments.

GPAC-046 **East Suffolk Cemetery Grass Cutting Scheme (update) – for information**

2019/2020 Councillors were updated on the ambiguity in the original letter from East Suffolk where there was no differentiation made between churchyards and cemeteries. At present, the scheme applies solely to cemeteries and further negotiations will be held with Norse once the ‘next steps’ are clarified.

(EB to refer to TD to check responsibility for the maintenance of War Graves in the cemetery.)

GPAC-047 **Outney Common – tree works – for consideration**

2019/2020 Councillors discussed the considerable disquiet expressed by a significant number of residents who had visited or telephoned the Town Council Offices (or who had expressed concern via social media) regarding the tree felling and general maintenance activities on Outney Common. **It was therefore proposed by BP, seconded by JA and unanimously resolved that ML (as the Council’s representative) should be asked to liaise with the Common Owners’ Association to request that they not only undertake publicity campaigns for all future activities, but also keep the Town Council abreast of any planned works.** Any visual references (explanatory notices on the Common, for example) or updates to Bungay Town Council would help to allay the fears of Bungay’s residents.

GPAC-048 **Date of next meeting:**

2019/2010 **Thursday 9<sup>th</sup> January**

There was no further business and the meeting closed at 8:08 pm.

13<sup>th</sup> December 2019

Emma Beese  
Assistant Clerk, Bungay Town Council.  
1a, Broad Street.  
NR35 1EE  
[admin@bungaytowncouncil.gov.uk](mailto:admin@bungaytowncouncil.gov.uk)

Signed \_\_\_\_\_

2  
Date \_\_\_\_\_