



BUNGAY TOWN COUNCIL

Town Councillors are hereby summoned, and members of the public and press warmly invited to attend the Bungay Town Council Meeting on Thursday 16 March 2023, 7:00 pm at The Riverside Centre, The Staithe, Staithe Road, Bungay NR35 1BF.

Members of the public and press can view and take part in this meeting using the following link:

Join Zoom Meeting <https://us02web.zoom.us/j/87435786970>

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

AGENDA

1. **To receive and accept apologies for absence:** for consideration.
2. **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **To approve the minutes outstanding:** To approve the minutes of the Town Council Meeting held on **Thursday 16 February 2023.**
4. **Public Forum: Meeting closed for public participation:**
Members of the public are invited to give their views on Town affairs at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Town Council meeting itself.
5. **Town Mayor Reports:**
To receive the Mayor's Report from Town Councillor A. Dawes – for Information.
6. **County and District Councillor Reports:**
 - a. To receive the reports from County & District Cllr J. Cloke & District Cllr. D. Ritchie.
 - b. To receive the latest Bulletin for the East Suffolk Leader - for information.
7. **Financial Reports:**
 - a. To note the Bank Reconciliation to 28th of February 2023.
 - b. To note the income and expenditure report to 28th of February 2023.
 - c. To consider payments due on 16th of March 2023 – for acceptance and approval.
 - d. To approve the write-off of 0.02p debt related to an invoice issued in 2021-2022.
 - e. To note and approve CIL figures for publication.
8. **Draft Minutes from committees - for Information:**
 - a. Business Tourism and Heritage Committee 23rd of February 2023.
 - b. Community Assets & Services Committee 2nd of March 2023.
 - c. Planning Environment and Highways Meetings 16th of January and 9th Feb 2023.

9. To consider arrangements for elections May 2023:

- a. To receive a presentation on the local election process.
- b. To note arrangements during pre-election period.

10. To consider and approve development plans for the Town Hall

11. To approve the upgrade of the Town Council's 2 SID's cameras to solar at a cost of £ 1,452.98

12. To receive written reports from Bungay Town Council Working Groups – for information:

13. To receive written reports from Town Council Representative on outside bodies – for information:

14. To consider and note correspondence received:

- a. Response to line group north

15. Next Town Council Meeting: 20 April 2023- for Information.

Rosalind Barnett

Thursday, 10th of March 2023

Rosalind Barnett, Town Clerk, Bungay Town Council, 1a Broad Street, NR35 1EE, Tel 01986 894236