



**BUNGAY TOWN COUNCIL**  
**PLANNING, ENVIRONMENT AND HIGHWAYS COMMITTEE**

**A meeting of the Planning, Environment & Highways Committee will be held on  
12<sup>th</sup> October 2023, 7pm at The Riverside Centre, The Staithe, Bungay NR35 1BF.**

All members of the Planning, Environment & Highways Committee are hereby summoned to attend the meeting to transact the following business: <https://us02web.zoom.us/j/89650566382>

Members of the public and press are welcome to attend Members of the public and press can view the meeting using the following link: Join Zoom Meeting

**AGENDA**

- 1. Apologies for Absence:** To receive any apologies for absence.
  
- 2. Declaration of Interest & Requests for Dispensations:**  
Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
  
- 3. To approve the minutes outstanding** - for consideration.  
To approve the minutes of the Planning, Environment & Highways Committee 14<sup>th</sup> September 2023
  
- 4. Public Forum:**  
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
  
- 5. Planning Applications:**

To consider the following planning applications:

<b>a</b>	<a href="#">DC/23/2601/FUL   To replace the present single ply corrugated polycarbonate roof to a rear conservatory (approx date 1980) with a triple ply flat polycarbonate roof   29 Upper Olland Street Bungay Suffolk NR35 1BE</a>
<b>b</b>	<a href="#">DC/23/3323/LBC   Listed Building Consent - To replace the existing single ply corrugated clear polycarbonate roof on a late 20th century lean to conservatory on the back of the late 20th century extension, supported on white painted wooden struts by a triple ply clear polycarbonate roof on white painted struts.   29 Upper Olland Street Bungay Suffolk NR35 1BE</a>
<b>c</b>	<a href="#">DC/23/3728/TCA   T1 - Reduce Birch Tree by 1-3m From 9m tall to 7-8m tall, and crown raise to 3m. T2 - Thin maple of end weight by 20%.   12 Castle Orchard Bungay Suffolk NR35 1DD</a>
<b>d</b>	<a href="#">DC/23/3702/TEL   Prior Notification - Replacement monopole, 3 no. new and 3 no. replacement antennas, and associated ancillary development.   Existing</a>

	<a href="#">Telecommunications Site Bungay Sewage Treatment Works Hillside Road East Bungay Suffolk NR35 1JX</a>
e	<a href="#">DC/23/3648/LBC   Listed Building Consent - Remove and replace dormer window W17 at rear of the cottage   Quiet Waters Flixton Road Bungay Suffolk NR35 1PD</a>
f	To consider any late applications

## 6. Planning Decisions

To note East Suffolk Council's and the Broads Authority planning decisions declared since the last meeting.

a	<a href="#">Listed Building Consent - Remove and replace 6 windows and the French Doors - 61 - 63 Earsham Street Bungay Suffolk NR35 1AF</a> Application Permitted
b	<a href="#">Installation of 3no. air conditioning AHU units externally of the community centre building. - Bungay Community Centre Old Grammar Lane Bungay Suffolk NR35 1PU</a> Application Permitted Correspondence received relating to the above, Community Centre

## 7. To review Annual Action Plan 23/24 and suggest priorities for 24/25.

## 8. To consider update on traffic, transport, and Highways issues in the Town

- a) To record Traffic working group notes.
- b) To consider recommendations from the Traffic Working Group.
- c) To discuss the extension of the speed limit to 30mph on Annis Hill.
- d) Routing of works traffic into Barsham site.
- e) To receive data report from SIDS and update of speed on lorry watch.
- f) UKSPF – High Street Improvement Grant. To consider expenditure on drop kerbs.
- g) To agree working group terms of reference.

## 9. To consider an updated report on the enforcement issues that are outstanding.

- a) Verbal up on Kings Head pub.

## 10. To receive a verbal update on Annis Hill and receive any recommendations.

- a) To receive a verbal update on Annis Hill
- b) To discuss and agree the quote for Annis Hill Green signage.
- c) To discuss tree encroachment over Annis Hill site.

## 11. To consider land management issues

- a) Beccles Road Drains – Bungay Tin River.
- b) To consider quotes for tree surveys.
- c) Consider tender document.

## 12. To note and respond to any correspondence.

- a) BTC Support for Climate and Ecology Bill.
- b) Letter to Env Agency.
- c) Promotion of Slow Project.
- d) Royal Mail collection times.

- e) Suffolk Preservation Society – DC/23/3133/FUL, eco home, Willow Fen Castle Lane
- f) Community Speedwatch article.

**13. Date of next meeting: 9<sup>th</sup> November 2023.**

**Roz Barnett**  
**Town Clerk**

Agenda Date: Thursday, 5<sup>th</sup> October 2023

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3<sup>rd</sup> party recording.