



BUNGAY TOWN COUNCIL

Town Councillors are hereby summoned, and members of the public and press warmly invited to attend the Bungay Town Council Meeting on Thursday 19th October 2023, 7:00 pm at The Riverside Centre, The Staithe, Staithe Road, Bungay NR35 1BF.

Members of the public and press can view and take part in this meeting using the following link:
Join Zoom Meeting <https://us02web.zoom.us/j/87588856430>

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Public Forum: Meeting open for public participation:

Members of the public are invited to give their views on Town affairs at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Town Council meeting itself.

AGENDA

- 1. To receive and accept apologies for absence:** for consideration.
- 2. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. To approve the minutes outstanding:** To approve the minutes of the Town Council Meeting held on **Thursday 21st September 2023.**
- 4. Town Mayor Reports:**
 - a. To receive the Mayor's Report from Town Councillor F Betts– for Information.
- 5. County and District Councillor Reports:**
 - a. To receive a verbal update from MP Peter Aldous (if present)
 - b. To receive the report from East Suffolk Council - Cllrs. T Hammond and A Specca.
 - c. Leader report East Suffolk Council
 - d. To receive the report from Suffolk County Council – Cllr J Cloke.
- 6. Financial Reports:**
 - a. To note the Bank Reconciliation and statements to 30th September 2023.
 - b. To note the income and expenditure report to 30th September 2023.
 - c. To consider payments due on 19th of October 2023 – for acceptance and approval.
- 7. Draft Minutes from committees - for Information:**
 - a. Community Assets & Services Committee 5th October 2023.
 - b. Planning Environment and Highways Committee 12th October 2023.
 - c. To receive recommendations for planning applications discussed at the non-quorate Planning Environment and Highways meeting 12/10/2023.

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| DC/23/2601/FUL To replace the present single ply corrugated polycarbonate roof to a rear conservatory (approx date 1980) with a triple ply flat polycarbonate roof 29 Upper Olland Street Bungay Suffolk NR35 1BE |
| DC/23/3323/LBC Listed Building Consent - To replace the existing single ply corrugated clear polycarbonate roof on a late 20th century lean to conservatory on the back of the late 20th century extension, supported on white painted wooden struts by a triple ply clear polycarbonate roof on white painted struts. 29 Upper Olland Street Bungay Suffolk NR35 1BE |
| DC/23/3728/TCA T1 - Reduce Birch Tree by 1-3m From 9m tall to 7-8m tall, and crown raise to 3m. T2 - Thin maple of end weight by 20%. 12 Castle Orchard Bungay Suffolk NR35 1DD |
| DC/23/3702/TEL Prior Notification - Replacement monopole, 3 no. new and 3 no. replacement antennas, and associated ancillary development. Existing Telecommunications Site Bungay Sewage Treatment Works Hillside Road East Bungay Suffolk NR35 1JX |
| DC/23/3648/LBC Listed Building Consent - Remove and replace dormer window W17 at rear of the cottage Quiet Waters Flixton Road Bungay Suffolk NR35 1PD |
| DC/23/3855/FUL Loft Conversion with Dormers, Side Extension with "Wrap Around" 15 Beccles Road Bungay Suffolk NR35 1HS |
| DC/22/3184/FUL Conversion of commercial building to 2no. residential properties 29 Lower Olland Street Bungay Suffolk NR35 1BY |
| BA/2023/0382/TCAA T1: Sycamore (Acer Pseudoplatanus) - height reduction to 7m and width reduction to 5m 38 Bridge Street Bungay Suffolk NR35 1HD (broads-authority.gov.uk) |
| DC/23/3899/TCA 1no. Silver birch (T1 on plan) - Fell Brae Cottage 9 Flixton Road Bungay Suffolk NR35 1HQ |

- d. To receive recommendations for tree quotes and services discussed at the non-quorate Planning Environment and Highways meeting 12/10/2023.
- 8. To discuss and agree the process for grant applications to confirm total funds available and to note the grant total:**
- a. Bungay Community Support, £2,000
 - b. Falcon Meadow Community Trust, £500
 - c. Bungay Pride (part of Sustainable Bungay), £2,000
 - d. 1st Bungay (School) Sea Scout Group, £2,000
 - e. Bungay Cricket Club, £500
 - f. Earthwake CIC, £2,000
 - g. Bungay and District Sports Association Ltd, £2,000
 - h. Back into the Groove CIC, £1,800
 - i. Musical Lifelines, £2,000
 - j. Bungay Library, £2,000
- 9. UKSPF – High Street Improvement Grant – UKSP R3 HS101 and agree the expenditure of £6,000 for the dropped kerbs.**
- 10. To agree to appoint Wilde and Wilde Architects for the Riverside Centre project.**
- 11. To receive and update on Council Action Plan and budget.**
- 12. To consider councillor involvement at events including remembrance.**
- 13. To receive written reports from Bungay Town Council Working Groups – for information:**
- 14. To receive written reports from Town Council Representative on outside bodies**
- 15. To consider quote for health and safety services.**
- 16. To consider and note correspondence received:**

- a. East Suffolk Polling District Places Review 2023
- b. Notes from SALC Forum 21/9/23

17. Next Town Council Meeting: 16th November 2023- for Information.

Rosalind Barnett

Thursday, 12 October 2023

Rosalind Barnett, Town Clerk, Bungay Town Council, 1a Broad Street, NR35 1EE, Tel 01986 894236