



BUNGAY TOWN COUNCIL
PLANNING, ENVIRONMENT & HIGHWAYS COMMITTEE
Bungay Town Council, 1a Broad Street, Bungay. NR35 1EE, 01986 894236

Minutes of the Planning, Environment & Highways Committee held on
~~09th of March~~ 2023, at 7.00 pm at the Riverside Centre, The Staithe, Bungay NR35 IBF.
13th of April

Members in Attendance:

Cllr Lodge (Chair), Cllr. Atterwill, Cllr. O'Neill, and Cllr Hindes,
Also, present Roz Barnett (Town Clerk) Guy Bradley (Project Officer Land Management)

PE&H-01- 13/04/2023 **Apologies for Absence:**

Apologies for absence was received from Cllr Harnden, Karen Lodge and Sue Collins.

PE&H-02- 13/04/2023 **Declaration of Interest & Requests for Dispensations:**

A non-pecuniary interest were declared by the Committee members in relation to PE&H-05c.

PE&H-03- 13/04/2023 **To approve the minutes outstanding - for consideration.**
To approve the minutes of the Planning, Environment & Highways Committee, 9 March 2023.

RESOLVED: That the minutes of the Planning, Environment & Highways Committee Meeting of 9 of March were an accurate account was proposed by Cllr Atterwill, seconded by Cllr Hindes and unanimously approved.

PE&H-04-13/04/2023 **Public Forum**

One member of the public attended but did not raise any questions.

PE&H- 05-13/04/2023 - **Planning Applications:** *To consider the following planning applications:*

- a. [DC/23/1146/FUL | Single storey front extension | 7 Pennyfields Bungay Suffolk NR35 1RD \(eastssuffolk.gov.uk\)](#)

RESOLVED: It was proposed by Cllr Hindes, seconded by Cllr O'Neill, and unanimously agreed to recommend approval of the application.

- b. [DC/23/1038/FUL | Side and Rear Extensions and internal alterations. | 26 Tower Mill Road Bungay Suffolk NR35 1RJ \(eastssuffolk.gov.uk\)](#)

The Clerk was asked to recommend that the applicant considers a pitched roof for improved functionality of the wood burner and to be more in keeping with the conservation area.

RESOLVED: It was proposed by Cllr Hindes, seconded by Cllr Atterwill, and unanimously agreed to recommend approval of the application.

Signed by Chair 

Date *11.5.2023*

- c. [DC/23/0535/FUL | Rear Extension, flat roof construction with three square roof lights | 32 Outney Road Bungay Suffolk NR35 1DZ \(eastsoffolk.gov.uk\)](#)

The Committee were sympathetic to the application but were concerned that the development was not in keeping with the conservation area. The use of UPVC windows and flat roof were not in keeping with the rest of the building. They also were concerned that there could be an overlooking issue with the neighbours.

RESOLVED: It was proposed by Cllr Hindes, seconded by Cllr O'Neill, and unanimously agreed to recommend refusal of the application as they were concerned that the development was not in keeping with the conservation area.

- d. [DC/23/1029/TCA | Frontage T1 Atlas cedar - Reduce crown by 1.5m - 2.5m as indicated on attached photo. Reason: maintain the tree size and health within its location | Dunelm House 65 Lower Olland Street Bungay Suffolk NR35 1BY \(eastsoffolk.gov.uk\)](#)

RESOLVED: It was proposed by Cllr O'Neill, seconded by Cllr Atterwill, and unanimously agreed to recommend approval of the application.

- e. [DC/23/1028/TCA | Frontage T1 Atlas Cedar - Remove the dieback & dead branches as shown in attached photo Reason: Remove the risk of branches breaking off from the outer crown | 59 Lower Olland Street Bungay Suffolk NR35 1BY \(eastsoffolk.gov.uk\)](#)

RESOLVED: It was proposed by Cllr Hindes, seconded by Cllr Atterwill, and unanimously agreed to recommend approval of the application.

- f. [DC/23/1268/FUL | Demolition of existing outbuilding and construction of new outbuilding and infill rear extension. | 30 Outney Road Bungay Suffolk NR35 1DZ \(eastsoffolk.gov.uk\)](#)

The Committee were sympathetic to the application but decided that the plans were unclear about the development in the basement and location of the skylight.

RESOLVED: It was proposed by Cllr Hindes, seconded by Cllr O'Neill, and unanimously agreed to recommend refusal of the application as they were concerned that the development was not in keeping with the conservation area.

- g. [Planning Register | Suffolk County Council \(planning-register.co.uk\)](#)

Castle East School Hillside Rd East Bungay Suffolk NR35 1JS A Retrospective planning application to regularise fencing at the front and rear of the school and to regularise location of the MUGA and landscape planting.

The committee expressed their disappointment that the application was retrospective, especially as it was the County Council's own property under consideration. They asked that

Signed by Chair 

Date 11.5.2023

any planting be done in discussion with neighbours to ensure trees planted do not cause problems for the neighbours in future.

RESOLVED: It was proposed by Cllr Hindes, seconded by Cllr Atterwill, and unanimously agreed to recommend approval of the application.

h. [DC/23/1025/FUL | Concrete hardstanding | Oaklands Farm Flixton Road Bungay Suffolk NR35 1PD \(eastsoffolk.gov.uk\)](#)

RESOLVED: It was proposed by Cllr Hindes, seconded by Cllr O'Neill, and unanimously agreed to recommend refusal of the application as they were concerned that any runoff would end up in the watercourse and that there was potential for contamination.

i. The committee discussed a late application 2023/0051/cond from the Broads Authority related to the adjacent parish of Ditchingham in South Norfolk.

RESOLVED: It was proposed by Cllr Hindes, seconded by Cllr O'Neill, and with one abstention agreed to recommend approval of the application.

PE&H -06-13/04/2023 Planning Decisions.

The committee noted the East Suffolk Council's and the Broads Authority planning decisions declared since the last meeting.

PE&H -07-13/04/2023 To consider any Enforcement issues

The Committee noted the progress on Enforcement issues raised with East Suffolk Council

- The Fen Farm Hoarding has been removed.
- The appeal at 7 Wharton Street is still being considered.

The Chair asked if an up-to-date list of enforcement issues could be included with the Planning application register. He also stated that two new enforcement officers have been appointed to East Suffolk.

PE&H -08-13/04/2023 To receive reports on the SALC planning meeting 16th of March and the Neighbourhood plan guidance document consultation.

The Chair presented written reports on the SALC planning meeting and Neighbourhood plan meetings. He was heartened to report that progress has been made

PE&H -09-13/04/2023 To receive an update on Annis Hill.

a. To consider costs for access improvements.

This item was deferred as additional quotes are still being sought.

b. To consider Norse quote for vegetation management

The Committee received a verbal update on the progress made by the Annis Hill volunteers.

RESOLVED: It was proposed by Cllr Hindes, seconded by Cllr O'Neill, and unanimously agreed to proceed with the Norse quote for mowing of £624.00 and installation of two dog bins £530.76 at the main pedestrian entrance. (£182 per annum for emptying).

H -10-13/04/2023 To receive an update on allotments and allotment community garden project.

Signed by Chair 

Date 11.5.23

A verbal report was received on the new allotment site in Meadow Road. Discussions are ongoing with the trust. There is some debate about the cost effectiveness of a smaller allotment site.

PE&H -11-13/04/2023 To consider how we progress the aim of working with others in the Town to develop a land management approach that turns the Town Council's environmental policy into actions.

It was agreed that the Council proactively engage with the diverse skills of residents and institutions to explore all opportunities to acquire support in implementing the actions set out in the Town Plan.

It was agreed to the formation of an informal working group comprising individuals from the community and voluntary sector with key sectoral skills and the capacity to bring volunteers together to collaborate in undertaking the actions set out in the Town Plan.

Committee members were asked to email the Clerk, for suggested members and if they want to be involved

PE&H -12-13/04/2023 To Note and respond to any consultations
None received.

PE&H -13-13/04/2023 To consider correspondence

The Committee discussed the access road to the new development and the lack of fencing around the amelioration pond. The Clerk was asked to write to the developer directly.

Actions	Who	By When
SIDS upgrades	Clr Hinds	April 2023
ANPR consultation with Highways	Clerk	April 2023
Progress Allotment consultation	PO	April 2023
Clerk/PO to arrange for mapping of sites with trees	Clerk/PO	March 2023
To identify Speed and Lorry Watch volunteers	Clerk/PO	March 2023
ANPR Camera booked for Bridge Street	Clerk	Ongoing
Arrange mowing and dog bins Annis Hill	Clerk	April
Letter to developer	Clerk	April/May

Signed by Chair 

Date 11. 5. 23