



**Minutes of the Finance, Budget & Strategy Committee held on
Thursday 28th October 2021 at 7.00 pm at The Riverside Centre, The Staithe, Bungay NR35 1BF.**

Town Council Members:

Chair - Cllr. J. Blowers O'Neill (JBO'N)

Cllr. M. Lincoln (ML), Cllr. J. Adams (JA), Cllr. S. Collins (SC), Cllr. B. Prior (BP), Cllr. F. Betts (FB)

Also present: W Alcock (WA) Clerk/RFO Bungay Town Council

1. Apologies for Absence:

To receive any apologies for absence. Apologies received and accepted from Cllr Prior

2. Declaration of Interest & Requests for Dispensations:

Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting - None received.

3. Public Forum:

No members of the public were present.

4. To approve the minutes outstanding

It was proposed by ML and seconded by FB to accept and approve the minutes of the Finance, Budget & Strategy Committee Meeting – 26th August 2021 and these were signed by JBO'N.

For 5
Against 0
Abstain 0

5. To receive an overview of Scribe accounts.

The Clerk gave a demonstration of the Scribe systems and took questions on the functionality and features.

6. Council Earmarked Reserves.

The earmarked reserves had been identified for the end of 31st March 2021.

7. To review and discuss the 2022/23 projected budget requirements and precept figures - for consideration.

The report previously circulated was discussed.

It was felt that a facilitated planning session/workshop was required to discuss future priorities. This would be held in early 2022 to inform the budget setting process for 2022/23. The clerk to contact possible facilitators.

Proposed by JBO'N seconded SC, all in favour.

For 5
Against 0
Abstain 0



Agreed requirements for next meeting: -

- Estimates of costs for projects for next year particularly from the asset management group.
- Committee to look at the existing cost centres and cost code for omissions and any future costs for projects from resources and working groups.

8. **Date of next Meeting** – 24th November 2021 @ 7:00 pm, Clerk to attend via zoom.

Meeting closed 20:55

Wendy Alcock, Town Clerk,
Bungay Town Council,
Town Hall,
1a, Broad Street,
Bungay, NR35 1EE

clerk@bungaytowncouncil.gov.uk

DRAFT

Signed:

Dated: