



BUNGAY TOWN COUNCIL

COMMUNITY ASSETS AND SERVICES COMMITTEE

**Minutes of the Community Assets and Services Committee held on
5th of January 2023 at 6.30 pm at the Riverside Centre, The Staithe, Bungay NR35 IBF.**

Members in Attendance

Cllr. Betts (Chair), Cllr. Blowers-O'Neill (Dep. Chair), Cllr. Atterwill, Cllr. Dawes, Cllr Love, Cllr Adams
The Clerk Roz Barnett, and assistant Guy Bradley were also present at the meeting.
Cllr O'Neill attended by Zoom

CAS-1- 05/01/2023 Apologies for Absence

To receive any apologies for absence.
None received

CAS-2- 05/01/2023 Declaration of Interest & Requests for Dispensations

Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

No declaration of interests

CAS-3- 05/01/2023 Public Forum

Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public do not take part in the Committee meeting itself.

No members of the public were present.

CAS-4- 05/01/2023 Minutes of the previous meeting

To approve the minutes of the Resources Committee, 1st of December 2023.

RESOLVED: It was proposed by Cllr. Dawes , seconded by Cllr. Atterwell , and unanimously agreed to approve the minutes of the Resources Meeting of 1 December 2022.

CAS-5- 05/01/2023 Kings Road Recreation Rd – Gym Equipment

- i. To receive initial ideas from Landscape consultant
Councillors agreed that a further conversation with the Girl Guides was required with additional discussion on the potential for a community hall in the current area allocated for the Guides. To evaluate the current proposals by the Landscape consultant a further site visit was proposed. it was observed that the layout should permit flexibility in utilisation of the open central areas of the site, and was also noted that the residents had made clear their views and preferences on upgraded facilities on the site.
- ii. To note updated responses on the consultation on the area.
As above a further site visit required
- iii. To note costing for football goals.

Signed by Chair Date



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The estimate of £680 for two goals for 5 a side football was discussed and questions raised on the need for two goals in the absence of a planned all weather surface pitch. A further site visit was proposed.

CAS-6-05/01/2023 To consider replacement Grit Bins

To agree costs, locations and specification of grit bins It was noted that there were at least 8 potential locations for grit bins of which 3 would be replaced by SCC.

RESOLVED: Bins and their locations to be reviewed by Steve and the decision deferred until later in the year, proposed by Cllr Adams and seconded by Cllr Betts.

CAS-7- 05/01/2023 – Street Furniture

The proposed memorial bench and tree policy was noted and the efforts of the Town Clerk commended in preparing the policy. The following comments were considered. It was suggested that further regulation on location, tree species and sustainability of tree planting should be incorporated into the policy document and the tree planting provisions in the current climate policy document should also be updated to include sustainable options.

CAS-8- 05/01/2023 – Town Hall

It was noted that architectural drawings and options were in process and there would be a meeting at the Town Hall with the architect within a month and this would precede discussions with the ESC planners. The bid for lottery funding would need to be completed by March.

CAS-9- 01/12/2022 UK High Street Conference

The Committee discussed the cost of the London conference and attendees, and it was agreed that Cllr Adams would attend to represent BTC. It was noted that up to £30k in grant funding was available for town development. RB proposed a walk around on Monday 09/01/2023 to develop ideas for the development of a combined bid with BEBA and Black Dog. Noted that NDP design guidelines should be incorporated.

CAS-10- 01/12/2022 Date of next meeting: 02 February 2023

There being no further business the meeting closed at 7.50pm.

Actions	Who	By When
CAS-5 Site visit Kings Road	Councillors	January
CAS-8 Town Hall architect meeting	Councillors	February
CAS-9 Town walk to develop grant funding bid	Councillors	09/01/2023

Signed by Chair Date