



## BUNGAY TOWN COUNCIL COMMUNITY ASSETS AND SERVICES COMMITTEE

A meeting of the Community Assets and Services Committee will be held on Thursday 3<sup>rd</sup> September 2023 at 7.00 pm at The Riverside Centre, The Staithe, Bungay NR35 1BF.

**All members of the Community Assets and Services Committee are hereby summoned, and the public warmly welcomed to attend the meeting to transact the following business:**

**Alternatively, members of the public and press can view and take part in this meeting using the following link: <https://us02web.zoom.us/j/85440923272>**

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

### AGENDA

1. **Apologies for Absence:** To receive any apologies for absence.
2. **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **Public Forum:**  
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
4. **Minutes of the Previous meeting:** To approve the minutes of the Community Assets and Services Committee Meeting held on Thursday 3<sup>rd</sup> August 2023 – for consideration.
5. **To consider CAS regular payments for annual approval by the Committee**
6. **To consider report on grit bins and consider replacement of 7 at a cost of £974.89.**
7. **To consider issues relating to the play and recreation areas**
  - a) To receive an update on the wherry road steps quotes.
  - b) To agree surveys and agree distribution of surveys around wherry road and meadow road.
  - c) To consider quote to remove tree.
8. **Youth Provision**
  - a) To note youth working group notes.
  - b) To consider report on Youth Council and agree standing orders and budget.
  - c) To note progress on adoption of necessary youth policies
  - d) To consider specification for the development of regular Wednesday night youth provision in Bungay.
9. **CCTV – To consider proposals for extension of the scheme.**
  - a) To consider revised quote for 2 additional cameras.
10. **Town Hall:**
  - a) To note draft application for £30,000 Rural Hub Grant.

**11. Toilets:**

- a) To review the impact and reduced hours for opening at Priory Lane and temporary closure at Cross Street.
- b) To consider quotes for gates at Priory lane and Cross street.

**12. To consider any street furniture requests and issues:** (standing Item).

**13. To consider progress on the UKSPF town improvements**

**14. To discuss the annual rent review report for The Waveney Valley Canoe Club.**

**15. Correspondence** - To consider relevant correspondence received (standing Item).

**16. Riverside Centre:**

- a) To receive an update on Riverside access issues.
- b) To note the request from the River Waveney Trust for the future use of the Riverside Centre as a base.

**17. Date and time of next meeting 5<sup>th</sup> of October 2023.**

*Rosalind Barnett*

Thursday, 31 August 2023

Roz Barnett, Clerk to Bungay Town Council, 1a, Broad Street, Bungay. NR35 1EE.