



## BUNGAY TOWN COUNCIL COMMUNITY ASSETS AND SERVICES COMMITTEE

A meeting of the Community Assets and Services Committee will be held on Thursday 7<sup>th</sup> December 2023 at 7.00 pm at The Riverside Centre, The Staithe, Bungay NR35 1BF.

**All members of the Community Assets and Services Committee are hereby summoned, and the public warmly welcomed to attend the meeting to transact the following business:**

**Alternatively, members of the public and press can view and take part in this meeting using the following link: <https://us02web.zoom.us/j/82249485716>**

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

### **AGENDA**

- 1. Apologies for Absence:** To receive any apologies for absence.
- 2. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. Public Forum:**  
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
- 4. Minutes of the Previous meeting:** To approve the minutes of the Community Assets and Services Committee Meeting held on 2<sup>nd</sup> November 2023.
- 5. To receive an update on projects progress and agree any action:**
  - a) Play surveys.
  - b) Youth Council & Youth specification.
  - c) To accept donation from Sew and So's
  - d) UKSPF Town centre.
- 6. Town Hall: To receive an update on the Town Hall Project and agree any action:**
- 7. Riverside: To receive an update on the Riverside Project**
  - a) To note and agree key points from solicitors meeting.
  - b) To note and agree the Riverside Centre Business Plan.
  - c) To consider Riverside plans from Wilde and Wilde.
- 8. To review then report for the External Lighting Maintenance for the Riverside Centre:**
- 9. To review and agree the budget for Community Assets and Services for 2024-2025 including:**
  - a) financial request for Bungay Community Support Service Level agreement:
  - b) Reductions of contractors and increased responsibilities for staff.
  - c) Storage and location of equipment.

**10. To consider any street furniture requests and issues:** (standing Item):

**11. To review the HS Site visit and agree any action:**

**12. Correspondence** - To consider relevant correspondence received (standing Item).

a) To review the Refuse Dog Waste Bin Policy from East Suffolk Council:

**13. Date and time of next meeting 4<sup>th</sup> January 2024.**

*Rosalind Barnett*

Monday, 04 December 2023

Roz Barnett, Clerk to Bungay Town Council, 1a, Broad Street, Bungay. NR35 1EE.