



BUNGAY TOWN COUNCIL

Town Councillors are hereby summoned, and members of the public and press warmly invited to attend the Bungay Town Council Meeting on Thursday 21st December 2023, 7:00 pm at The Riverside Centre, The Staithe, Staithe Road, Bungay NR35 1BF.

Members of the public and press can view and take part in this meeting using the following link:
Join Zoom Meeting <https://us02web.zoom.us/j/85003905330>

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Public Forum: Meeting open for public participation:

Members of the public are invited to give their views on Town affairs at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Town Council meeting itself.

AGENDA

- 1. To receive and accept apologies for absence:** for consideration.
- 2. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. To approve the minutes outstanding:** To approve the minutes of the Town Council Meeting held on Thursday 16th November 2023.
- 4. Town Mayor Reports:**
 - a. To receive the Mayor's Report from Town Councillor F Betts – for Information.
- 5. County and District Councillor Reports:**
 - a. To receive a verbal update from MP Peter Aldous (if present)
 - b. To receive leader report East Suffolk Council
 - c. To receive the report from Suffolk County Council – Cllr J Cloke.
 - d. To receive the report from East Suffolk Council - Cllrs. T Hammond and A Specca.
- 6. Financial Reports:**
 - a. To note the Bank Reconciliation and statements to 30th November 2023.
 - b. To note the income and expenditure report to 30th November 2023.
 - c. To consider payments due on 21st of December 2023 – for acceptance and approval.
- 7. Budget 2024-2025:**
 - a. To consider first draft of budget 2024-2025.
 - b. To consider draft proposals for Precept for 2024-2025.

- c. To approve consultation period for the budget 2024-2025.
- d. To consider reserves policy and CiL Policy and figures for 2024-2025.

8. To agree the office closure over Christmas and New Year:

9. Draft Minutes from committees - for Information:

- a. Community Assets & Services Committee 7th December 2023.
- b. Planning Environment and Highways Committee 14th December 2023.
- c. Business Tourism and Heritage Committee 23rd November 2023.

10. To receive written reports from Bungay Town Council Working Groups – for information:

11. To receive written reports from Town Council Representative on outside bodies:

12. To consider and note correspondence received:

- a. Model District Councillor
- b. Rotary Bungay Proms

13. Next Town Council Meeting: 18th January 2024 - for Information.

Rosalind Barnett

Thursday, 14 December 2023

Rosalind Barnett, Town Clerk, Bungay Town Council, 1a Broad Street, NR35 1EE, Tel 01986 894236