



BUNGAY TOWN COUNCIL

Town Councillors are hereby summoned, and members of the public and press warmly invited to attend the Bungay Town Council Meeting on Thursday 18th January 2024, 7:00 pm at The Riverside Centre, The Staithe, Staithe Road, Bungay NR35 1BF.

Members of the public and press can view and take part in this meeting using the following link:

Join Zoom Meeting: <https://us02web.zoom.us/j/84322282743>

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Public Forum: Meeting open for public participation:

Members of the public are invited to give their views on Town affairs at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Town Council meeting itself.

AGENDA

- 1. To receive and accept apologies for absence:** for consideration.
- 2. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. To approve the minutes outstanding:** To approve the minutes of the Town Council Meeting held on **Thursday 21st December 2023.**
- 4. Town Mayor Reports:**
 - a. To receive the Mayor's Report from Town Councillor F Betts – for Information.
- 5. County and District Councillor Reports:**
 - a. To receive a verbal update from MP Peter Aldous (if present)
 - b. To receive leader report East Suffolk Council
 - c. To receive the report from Suffolk County Council – Cllr J Cloke.
 - d. To receive the report from East Suffolk Council - Cllrs. T Hammond and A Specca.
- 6. Financial Reports:**
 - a. To note the Bank Reconciliation and statements to 31st December 2023.
 - b. To note the income and expenditure report to 31st December 2023.
 - c. To consider payments due on 18th January 2024 – for acceptance and approval.
 - d. The ratify the bank transferred recommendation from F&G Committee to Current Account.
- 7. Budget 2024-2025:**
 - a. To approve the Priorities – projects for 2024-2025.

- b. To consider final version of budget 2024-2025.
 - c. To consider final version for Precept for 2024-2025.
 - d. To approve the PWLB recommendation from F&G Committee 4/1/24, and the 'Resolution to Borrow' for the loan.
 - e. To note responses to correspondence regarding budget consultation.
- 8. Draft Minutes from committees - for Information:**
- a. Community Assets & Services Committee 4th January 2024.
 - b. Planning Environment and Highways Committee 11th January 2024.
 - c. Finance and Governance Committee 4th January and 15th January 2024.
- 9. To receive written reports from Bungay Town Council Working Groups – for information:**
- 10. To receive written reports from Town Council Representative on outside bodies:**
- 11. To consider and note correspondence received:**
- a. Waveney Harriers.
- 12. ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.**
- 13. To note Employment Committee led staffing review, to review current staffing levels with a view to potential savings.**
- 14. Next Town Council Meeting: 15th February 2024 - for Information.**

Rosalind Barnett

Thursday, 11 January 2024

Rosalind Barnett, Town Clerk, Bungay Town Council, 1a Broad Street, NR35 1EE, Tel 01986 894236