



BUNGAY TOWN COUNCIL COMMUNITY ASSETS AND SERVICES COMMITTEE

A meeting of the Community Assets and Services Committee will be held on Thursday 4th April 2024 at 7.00 pm at The Riverside Centre, The Staithe, Bungay NR35 1BF.

All members of the Community Assets and Services Committee are hereby summoned, and the public warmly welcomed to attend the meeting to transact the following business:

Alternatively, members of the public and press can view and take part in this meeting using the following link: <https://us02web.zoom.us/j/87078641331>

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

AGENDA

- 1. Apologies for Absence:** To receive any apologies for absence.
- 2. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. Public Forum:**
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
- 4. Minutes of the Previous meeting:** To approve the minutes of the Community Assets and Services Committee Meeting held on 7th March 2024.
- 5. To note and agree finance reports and related correspondence:**
 - a) Budget Report 21/3/2024.
 - b) Project Budget Report 21/3/2024.
 - c) Regular payments and direct debits 2024.
 - d) bOnline final order and recurring charges.
- 6. To receive proposal on improvements to play areas:**
 - a) To receive an update on play areas.
- 7. To receive an update on projects progress and agree any action:**
 - a) UKSPF Town centre improvements.
 - b) To discuss the Staithe Road seating area.
- 8. Town Hall: To receive an update on the Town Hall Project and agree any action:**
 - a) To receive an update on the application for funds.
- 9. Riverside: To receive an update on the Riverside Project**
 - a) To note pre-planning advice.
- 10. To consider progress on the Youth Work Matters:**

- a) To note the Youth Council meeting notes.
- b) To receive a verbal update on progress with Youth Council and fundraising efforts.

11. Correspondence - To consider relevant correspondence received (standing Item).

- a) Example letter 1 party structure notice.
- b) The East Coast Community Food Project

12. Date and time of next meeting 2nd May 2024.

Rosalind Barnett

Thursday, 28 March 2024

Roz Barnett, Clerk to Bungay Town Council, 1a, Broad Street, Bungay. NR35 1EE.