



BUNGAY TOWN COUNCIL
PLANNING, ENVIRONMENT AND HIGHWAYS COMMITTEE

**A meeting of the Planning, Environment & Highways Committee will be held on
11th April 2024, 7pm at The Riverside Centre, The Staithe, Bungay NR35 1BF.**

All members of the Planning, Environment & Highways Committee are hereby summoned to attend the meeting to transact the following business: <https://us02web.zoom.us/j/81235689066>
The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Members of the public and press are welcome to attend Members of the public and press can view the meeting using the following link: Join Zoom Meeting:

AGENDA

- 1. Apologies for Absence:** To receive any apologies for absence.
- 2. Declaration of Interest & Requests for Dispensations:**
Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. To approve the minutes outstanding** - for consideration.
To confirm the minutes of the Planning, Environment & Highways Committee 14th March 2024.
- 4. Public Forum:**
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
- 5. To receive an update on Annis Hill Green and receive any recommendations:**
 - a. U1470 – Annis Hill
 - b. To note Annis Hill Highly commended award.
- 6. Planning Applications:**
To consider the following planning applications:

a	Application No: SCC/0039/22W/ART27c8-11,15,20,22,34,37,38&40 Proposal: Discharge of Condition - 8) Construction & Environmental Management Plan 9) HGV Management Plan 10) Surface Water Drainage Strategy 11) Surface Water Implementation, Maintenance and Management Strategy 15) Noise Monitoring by Site Owner 20) Noise Management Plan 22) Soil Handling 34) Arboricultural Impact Assessment 37) Soft Landscaping Scheme
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	and Aftercare Programme 38) Archaeology 40) Community Liaison Group Location: Buck Land Land to the north of Flixton Road Flixton Bungay NR35 1NZ
b	BA/2024/0131/LBC Replacement front door 31 Bridge Street Bungay Suffolk NR35 1HD
c	DC/24/0622/LBC Listed Building Consent - Works to upgrade current smoke detection system Quiet Waters Flixton Road Bungay Suffolk NR35 1PD

e. To review the process for Mayfair nuisance reduction and management plan

7. Planning Decisions

To note East Suffolk Council's and the Broads Authority planning decisions declared since the last meeting.

a	BA/2023/0418/HOUSEH Replace timber windows with uPVC Retrospective 49 Staithe Road Bungay Suffolk NR35 1EU - Refuse
b	BA/2024/0034/HOUSEH Replacement of timber windows, timber French doors, and a composite door, with uPVC. Granary House Staithe Road Bungay Suffolk NR35 1EU - Refuse

To note an update on planning applications results.

8. To review any Enforcement issues:

9. To consider update on traffic, transport, and Highways issues in the Town.

- a. To discuss the Bungay Pavement survey.
- b. SIDs failure email.
- c. Signage images.
- d. Review traffic report.

10. To receive a verbal update on the tree works: Waveney Tree Works.

11. To consider land management issues.

- a. To discuss Bungay Project Update and Timescales, received from Peter Aldous.
- b. To review the policy for use of Town Council Parks/Open Spaces by external organisations.
- c. To discuss idea for fabulous food project.

12. To receive updates on meetings from outside bodies:

- a. To nominate representatives for the Tin River Community Meeting, in April
- b. Planning meeting with SALC (February)
- c. Electric vehicle project rollout – SALC (March)

13. To note and respond to any correspondence.

- a. Bungay footpaths – St Johns to Bungay Town Centre
- b. Review of Street Trading Policy
- c. Adoption of Greater Norwich Local Plan: South Norfolk and Broadland District Council
- d. Local Plan for the Broads – 17th May 2024.
- e. Broads Authority – notice of two consultations.
- f. Bungay Access Statement Comments.
- g. Suffolk Enhanced Partnership Passenger Interest Group Meeting

h. East Suffolk Council top 10

14. Date of next meeting: 9th May 2024.

**Roz Barnett
Town Clerk**

Agenda Date: 04 April 2024