



BUNGAY TOWN COUNCIL

Town Councillors are hereby summoned, and members of the public and press warmly invited to attend the Bungay Town Council Meeting on Thursday 20th June 2024, 7:00 pm at The Riverside Centre, The Staithe, Staithe Road, Bungay NR35 1BF.

Members of the public and press can view and take part in this meeting using the following link:

<https://us02web.zoom.us/j/87634256140>

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

Public Forum: Members of the public are invited to give their views on Town affairs at the discretion of the Chair, the total time for the public forum is 15 minutes. Members of the public may not take part in the Town Council meeting itself.

AGENDA

1. **To receive and accept apologies for absence:**
2. **Declaration of Interest & Requests for Dispensations:**
 - a. Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
 - b. Councillors are reminded to update their register of interests on the East Suffolk website.
3. **To approve the minutes outstanding:** To approve the minutes of the Town Council Meeting held on the 16th May 2024.
4. **To receive the Town Mayor Report:**
5. **County and District Councillor Reports:**
 - a. To receive a verbal update from MP Peter Aldous (if present).
 - b. To receive the report from Suffolk County Council – Cllr J Cloke.
 - c. To receive the report from East Suffolk Council - Cllrs. T Hammond and A Specca
 - d. To receive the Leaders' Report from East Suffolk Council.
6. **To consider financial matters for the Financial Year 2024-25:**
 - a. To note the Bank Reconciliation to 31st May 2024.
 - b. To approve the £80,000 from Unity Trust Bank to CCLA share account
 - c. To note the income and expenditure report to 31st May 2024.
 - d. To consider payments due on 20th June 2024 – for acceptance and approval.
7. **To consider outstanding grants and clarify the grant process:**
 - a. To approve the Application for grant for Black Shuck Festival
 - b. To note the process of grants applications throughout 2024-2025
8. **To note draft minutes from committee of:**
 - a. Planning, Environment & Highways – 13th June 2024

- b. Business Tourism and Heritage meeting – 23rd May 2024
- c. Community Assets and Services – 6th June 2024

9. To receive written Reports from Bungay Town Council Working Groups – for information.

10. To receive written reports from Town Council Representative on outside bodies – for information.

11. To note correspondence for information only.

12. Next Town Council Meeting: 18th July 2024 - for Information.

Rosalind Barnett Town Clerk

Thursday, 13th June 2024, Bungay Town Council, 1a Broad Street, NR35 1EE, Tel 01986 894236