



BUNGAY TOWN COUNCIL COMMUNITY ASSETS AND SERVICES COMMITTEE

A meeting of the Community Assets and Services Committee will be held on Thursday 6th June 2024 at 7.00 pm at The Riverside Centre, The Staithe, Bungay NR35 1BF.

All members of the Community Assets and Services Committee are hereby summoned, and the public warmly welcomed to attend the meeting to transact the following business:

Alternatively, members of the public and press can view and take part in this meeting using the following link: Join Zoom Meeting

<https://us02web.zoom.us/j/84124047276?pwd=FegeC9cOOKb6t2qX09nWCKGb3Oe7fm.1>

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

AGENDA

- 1. To elect and Chairman and Deputy Chairman.**
- 2. Apologies for Absence:** To receive any apologies for absence.
- 3. Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 4. Public Forum:**
Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.
- 5. Minutes of the Previous meeting:** To approve the minutes of the Community Assets and Services Committee Meeting held on 2nd May 2024.
- 6. To consider finance and administrative matters:**
 - a) To consider Budget Report 30/05/2024.
- 7. To note play area ROSPA reports**
 - a) To agree appropriate actions including the Meadow Road swings.
 - b) To note health and safety expenditure at Wherry Road.
 - c) To note report of fire at Wherry Road between the play area and Annis Hill and consider whether further action is required.
- 8. To consider required response to vandalism at King's Road garages.**
- 9. To consider report on Fire Safety Risk Assessments and 5-year fixed wiring electrical wiring survey and total spend of £950.**
- 10. To consider report on public toilets and agree minor maintenance and periodic hard wire testing total cost £842.01.**

11. To note UKSPF report and consider actions on the Wightman's Roundabout:

- a) To consider ideas and agree to take required funding from UKSPF funding instead of town entrance signage.

12. To consider issues related to the Riverside Centre

- a) To note closure of 5 toilets at the Riverside Centre
- b) To consider Guides and Scouts usage report.

13. To consider progress on the Youth Work Matters:

- a) To receive a verbal update and agree outline spend for summer activities programme.

14. Correspondence - To consider relevant correspondence received (standing Item).

- a) Compliment on toilet cleaning.
- b) MP letter Staithe Rd roundabout and revised options report.
- c) Resident letter Wightman's roundabout

15. Date and time of next meeting 4th of July 2024.

Rosalind Barnett

Thursday, 30 May 2024

Roz Barnett, Clerk to Bungay Town Council, 1a, Broad Street, Bungay. NR35 1EE.