



## BUNGAY TOWN COUNCIL

Town Councillors are hereby summoned, and members of the public and press warmly invited to attend the Business Tourism and Heritage Meeting on Thursday 24<sup>th</sup> October 2024, 7:00 pm at

Riverside Centre, Staithe Road, Bungay: <https://us02web.zoom.us/j/88230206692>

Members of the public and press can view and take part in this meeting using the following link:

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public is advised that the Town Council cannot control 3<sup>rd</sup> party recording.

### AGENDA

1. **To receive and accept apologies for absence:** for consideration.
2. **Declaration of Interest & Requests for Dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
3. **Public Forum: Meeting closed for public participation:**  
Members of the public are invited to give their views on Town affairs at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Town Council meeting.
4. **To approve the minutes outstanding** - To approve the minutes of the Business Tourism and Heritage Committee Meeting on Thursday 26<sup>th</sup> September 2024.
5. **To consider Christmas Event and fundraising**
  - a. To note the Bungay Christmas Lights fundraising.
6. **To consider VE and VJ Day 2025.**
7. **To consider Annual Event Programme Planning**
  - a. Draft Event Programme for budget
  - b. Annis Hill Green May event
  - c. Proposal for a January 2025 Event Symposium
8. **To note BT&H Action Plan 2025-2027**
9. **To agree Bungay Town Council Event Support Policy**
10. **Update on high street data and smart town initiative** (standing item).
  - a. Footfall
  - b. Facebook Stats.
11. **Update on BT&H Committee budget for 2024/2025.**
12. **To discuss accommodation.**
13. **To note correspondence:** to consider relevant correspondence received by the Town Council.
  - a. Cultural Fund
  - b. Economic Impact of Tourism – ESC
14. **Date for next meeting 28<sup>th</sup> November 2024.**

**Rosalind Barnett**

Thursday, 17/10/2024

Rosalind Barnett, Town Clerk, 1a Broad Street, NR35 1EE, Tel 01986 894236