



BUNGAY TOWN COUNCIL

Town Councillors are hereby summoned, and members of the public and press warmly invited to attend the Bungay Town Council Meeting on Thursday 17th July 2025, 7:00 pm at
The Riverside Centre, The Staithe, Staithe Road, Bungay NR35 1BF.
<https://us02web.zoom.us/j/88516027344?pwd=nmBpeJhtXpvYTk9LwtAxWhMaaZXyN3.1>

Members of the public and press can view and take part in this meeting using the following link:

Public Forum: Members of the public are invited to give their views on Town affairs at the discretion of the Chair, the total time for the public forum is 15 minutes. Members of the public may not take part in the Town Council meeting itself.

AGENDA

- 1. To receive and accept apologies for absence:**
- 2. Declaration of Interest & Requests for Dispensations:**
 - a. Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.
- 3. To approve the minutes outstanding:** To approve the minutes of the Town Council Meeting held on the 19th June 2025.
- 4. To receive The Mayor's report**
- 5. County and District Councillor Reports:**
 - a. To receive the report from Suffolk County Council – Cllr J Cloke.
 - b. To receive the report from East Suffolk Council - Cllrs. T Hammond and A Specca
- 6. To consider financial matters for the Financial Year 2025-26, for approval**
 - a. To note the Bank Reconciliation to 30th June 2025
 - b. To note the income and expenditure report to 30th June 2025.
 - c. To note the Budget Forecast
 - d. To consider payments due on 17th July 2025 – for acceptance and approval.
- 7. Co-option of Town Councillor**
 - a. To receive presentations from interested candidates
 - b. To consider the co-option of a town councillor from applications received
- 8. To note draft minutes from committee of:**
 - a. Business Tourism and Heritage meeting – 26th June 2025
 - b. Community Assets and Services – 5th June 2025.

c. Planning, Environment & Highways – 12th June 2025.

9. To receive written reports from Town Council Representative on outside bodies

10. To consider the internal audit

11. To receive a verbal report concerning committee recess for 2026

12. To consider grant application from Bungay Primary School

13. To note correspondence for information only:

14. Next Town Council Meeting: 18th September 2025 - for Information.

15. ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.

16. To receive an update concerning ownership discussions

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Julie Bird Town Clerk Thursday, 10th July 2025 Bungay Town Council, 1a Broad Street, NR35 1EE, Tel 01986 894236

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.