



BUNGAY TOWN COUNCIL

PLANNING, ENVIRONMENT AND HIGHWAYS COMMITTEE

A meeting of the Planning, Environment & Highways Committee will be held on the 14th August 7pm at The Riverside Centre, The Staithe, Bungay NR35 1BF.

Members of the public and press are welcome to attend. Members of the public and press can view the meeting using the following link:

<https://us02web.zoom.us/j/81268060970?pwd=TaHHEKmkKkO1zv2sDjd4SdWSVQHWpob.1>

Public Forum:

Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.

AGENDA

1. Apologies for Absence:

To receive any apologies for absence.

2. Declarations of Interest & Requests for Dispensations:

Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3. To approve the minutes outstanding - for consideration:

To confirm the minutes of the Planning, Environment & Highways Committee meeting held on 10th July 2025.

4. To consider and note Annis Hill Green updates

- a. To consider and approve if agreed the Terms Of reference for AHG Working Group
- b. To note AHG response to concerns raised by resident
- c. To note the information board for AHG

5. To consider and if agreed to approve the co-option of new councillor Richard Laurence to the committee

6. Planning Applications:

- a. [DC/25/2720/TCA | 1no. Holly \(marked on submitted plan\) - Reduce height from approx. 5m to approx. 4.5m, Reduce lateral spread from approx. 3m to approx. 2.5m](#)

1 Laburnum Road Bungay Suffolk NR35 1BL

- b. [BA/2025/0181/LBC | 4no. replacement window frames, oak boarding to landing, 10no. sash windows, floor finishes, passenger lift and door framing \(part retrospective\) | Bridge House 34 Bridge Street Bungay Suffolk NR35 1HD](#)
Bridge House 34 Bridge Street Bungay Suffolk NR35 1HD
- c. [DC/25/2808/TCA | 1no. Laburnham \(marked 1 on submitted plan\) - Reduce by 30% and balance 1no. Silver Birch \(marked 2 on submitted plan\) - Reduce by 30%](#)
Keepers Cottage Castle Orchard Bungay Suffolk NR35 1DD
- d. [DC/25/2888/LBC | Listed Building Consent - Internal alterations to form 2 no. new residents' rooms + creation of new second floor internal partition.](#)
St Marys House 52 - 54 Earsham Street Bungay Suffolk NR35 1AQ

e. To consider any late applications

7. Planning Decisions:

To note any planning decisions declared since the last meeting.

- a. [DC/25/2099/TCA | T1 Beech dead - fell T2, T3, T4, T6, T7 dead - fell T5 Walnut dead - fell T8 Sequoia dead - fell T9 Apple dead - fell T10 Copper Beech H 10-12m, W 8m, all round crown reduction of 1.5m to remove early signs of dieback](#) 59 Lower Olland Street Bungay Suffolk NR35 1BY **No objections**
- b. [Non-Material Amendment of DC/23/1348/FUL - Construction of a new dwelling - Removal of approved garage structure from proposals. - Trees Bungalow Hillside Road West Bungay Suffolk NR35 1PJ](#) **Permitted**
- c. [Discharge of Condition No. 4 of DC/22/3727/FUL - Single storey side and rear extensions - Levels Plan submitted - 3 Fairfield Road Bungay Suffolk NR35 1RY](#) **Permitted**
- d. [Creation of vehicular access - 28 Beccles Road Bungay Suffolk NR35 1HZ](#) **Permitted**
- e. [1no. Oak \(T1 on plan\) - Crown raise to 4-5m above ground level, Reduce crown by approx. 1-2m to re-balance - Dairy House Lowlands Farm Flixton Road Bungay Suffolk NR35 1PD](#) **Permitted**
- f. [1no. Cedar \(Dying\) \(marked on submitted plan\) - Fell - Stanley Cottage 1 Boyscott Lane Bungay Suffolk NR35 1DG](#) **No objections**

8. To note any updates on enforcement issues:

- a. On the corner Beccles Rd/Kents lane
- b. 44 Beccles Rd
- c. Kents Lane
- d. Three Tuns

9. To receive the report of the East Suffolk District Council Planning Forum in July

10. To note the Planning Document Consultation and consider a response

11. Highways

- a. To note the amendments to the Traffic Working Group Terms of reference and approve if agreed

12 Allotments

- a. To note the amendment to *attendance of lit fires* within the allotment agreement

13. Trees

- a. To note quotes for annual tree inspection & recommend forward action
- b. To consider actions regarding the appointment of a Bungay Town Council Tree warden

14.To note correspondence:

15.Date of next meeting:

11th September 2025

Juile Bird, Town Clerk

Agenda date: 01.07.2025

The Town Council, members of the public and press may record/film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.