



BUNGAY TOWN COUNCIL EMPLOYMENT COMMITTEE

A meeting of the Employment Committee will be held on
on Tuesday 4th November at 5.00pm Riverside Centre

**ALL MEMBERS OF THE EMPLOYMENT COMMITTEE ARE HEREBY SUMMONED TO ATTEND THE
MEETING TO TRANSACT THE FOLLOWING BUSINESS:**

The Town Council, members of the public and press may record/ film or broadcast this meeting when the press and public are not lawfully excluded. Any member of the public who attends this meeting is advised that the Town Council cannot control 3rd party recording.

AGENDA

1. Apologies for Absence:

To receive any apologies for absence.

2. Declaration of Interest & Requests for Dispensations:

Councillors to declare any Pecuniary or Non-Pecuniary Interests. Notwithstanding this item, Members may subsequently declare an interest at any point in the meeting.

3. To approve the notes of the previous meeting:

4. Public Forum:

Members of the public are invited to give their views on issues on this agenda, or raise issues for future consideration, at the discretion of the Chair, for no more than 15 minutes. Members of the public may not take part in the Committee meeting itself.

5. To note options for youth provision 2026/27

6. To consider and recommend if approved the engagement of part-time youth worker

7. ADMISSION TO MEETINGS - PURSUANT TO SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 IT IS PROPOSED THAT, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE MEETING DURING CONSIDERATION OF THE REMAINING MATTERS.

8. To note maintenance cost review

9. To consider changes to staff hours and recommend if approved

10. To consider and recommend if approved outsourcing of H&S office procedures previously delivered internally



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11. To note future staff structure review

12. To consider the probation period of Town Clerk

Julie Bird

Julie Bird Town Clerk, Bungay Town Council

Agenda Date: Wednesday, 29 October 2025